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STATE OF MARYLAND
OFFICE OF THE ATTORNEY GENERAL

Volunteer Law Clerk Program

The Office of the Attorney General sponsors a volunteer Law Clerk program that provides law school students with an opportunity to serve the citizens of Maryland in a wide range of legal fields from criminal investigations and consumer protection to counsel to select state agencies. Law clerks have opportunities to perform legal research and writing, participate in witness and client interviews, as well as assist with litigation of claims filed with Maryland's trial, administrative, and appellate courts. In practice, the Attorney General's Office is the largest and finest law firm in the State of Maryland. The breadth of the work performed by the Office is vast and encompasses criminal investigations and prosecutions, securities and antitrust actions, environmental enforcement, civil litigation, appellate advocacy, and representation of the State of Maryland in virtually every legal context. As counselors and litigators for the agencies, boards, commissions, officials, and institutions of Maryland State Government, the Office has a distinguished history of addressing complex legal issues successfully.

Qualifications

Law Clerks should have excellent research and writing abilities, strong communication and team skills, a great work ethic and a good attitude. Volunteer law clerks are expected to work no less than 15-20 hours per week during school terms and no less than 30-40 hours per week during the summer for a minimum of 8 weeks. Schedule flexibility is at the discretion of the hosting division.

How to Apply

Students should submit, in PDF, a cover letter, resume, unofficial transcript, and an application form, to Ronda Kirk at rkirk@oag.state.md.us. Applicants who are invited for an interview may also be asked for a writing sample and references. Feel free to direct any questions about the program to Ronda Kirk by email or by phone at (410) 576-6352.

Please apply before October 15 for Spring, March 1 for Summer and August 15 for Fall.