



OFFICE OF THE ATTORNEY GENERAL
200 St. Paul Place
Baltimore, Maryland 21202
www.marylandattorneygeneral.gov

REPOST
JOB ANNOUNCEMENT
Senior Policy Analyst
Executive Division
Office of Equity, Policy, and Engagement

Posting Date: April 29, 2024

Closing Date: Open/Continuous

Job Title: Senior Policy Analyst

Position Type: Regular Full-Time

Salary: \$95,798 - \$160,555. The salary range is based on a multitude of factors including applicable personnel rules, regulations, and guidelines.

Location: Office of the Attorney General, Executive Division- Office of Equity, Policy, and Engagement
200 St. Paul Place Baltimore, MD 21202

Telework: A hybrid remote telework and in-office schedule option is available per applicable policies and procedures.

DESCRIPTION: The Attorney General is the chief legal officer of the State of Maryland. The Office of the Attorney General (OAG) has the general charge, supervision, and direction of the State's legal business, acting as legal advisors and representatives of the major agencies, various boards, commissions, officials, and institutions of State Government. The OAG also protects the public by civil enforcement of antitrust, civil rights, consumer protection, and securities laws and regulations and by the prosecution of organized crime, Medicaid fraud, environmental crimes, insurance fraud, state tax evasion, and other statutorily assigned matters. As Maryland's 47th Attorney General, Anthony G. Brown leads the Office with a critical focus on equity, justice, and fairness.

OAG is seeking applicants for a Senior Policy Analyst to assist the Executive Division with the development and implementation of the Attorney General's policy priorities and initiatives. The Senior Policy Analyst will work in the Office of Equity, Policy, and Engagement to develop recommendations to address issues or problems facing Marylanders, with a focus on initiatives that advance equity and justice. The Senior Policy Analyst's work will include, but not be limited to, the following areas: environmental

justice; workplace fraud; consumer protection; health equity; civil rights; racial equity; and protecting vulnerable populations.

Job duties include: conducting research; identifying and monitoring policy innovations and best practices; collaborating with internal and external stakeholders; drafting and presenting recommendations on policy initiatives; establishing comprehensive strategies and action plans for policy implementation; collecting and analyzing relevant data; creating and tracking performance metrics; and providing oral and written reports on the status of initiatives.

EXPERIENCE: The ideal candidate will have a minimum of five years of experience in developing and implementing policy initiatives and working with diverse stakeholder groups. Experience working on social equity and justice issues is preferred. A law degree, though welcome, is not required. The Senior Policy Analyst must also possess excellent oral and written communication, time management, strategic planning, and interpersonal-relationship skills. On an as-needed basis, the Senior Policy Analyst will be required to work outside of normal business hours and to travel throughout the State.

SUBMISSION: Interested persons should submit a cover letter and resume, via email, to: Zenita Wickham Hurley at zhurley@oag.state.md.us. **Please write “Senior Policy Analyst– Executive Division” in the subject line.**

EMPLOYMENT BENEFITS: The successful candidate will be eligible for subsidized health benefits (medical, prescription, dental and vision coverage) and life insurance; leave, including annual (vacation), personal, sick, and paid parental leave; and will be eligible for participation in a contributory defined benefit pension plan in which they are vested after ten years. State employees are eligible to participate in two supplemental retirement plans: the 457 Deferred Compensation Plan and the 401(k) Savings and Investment Plan. The State also offers a free mass transit benefit for local bus and express bus services.

EQUAL OPPORTUNITY EMPLOYER: The OAG is an equal opportunity employer that encourages all interested persons to apply regardless of race, color, religion or belief, ancestry, national origin, age, marital status, sexual orientation, gender identity and/or expression, disability, pregnancy, family or parental status, veteran status, genetic information, or any protected category prohibited by local, state or federal laws.

COMMITMENT TO DIVERSITY, EQUITY, INCLUSION, AND BELONGING: The Office of the Attorney General views equity, diversity, inclusion, and belonging as the pathway to achieving professional excellence and fostering and maintaining a culture where every employee can thrive. We strive to create a community that draws upon the best pool of talent to unify excellence and diversity while fully embracing individuals from varied backgrounds, cultures, races, identities, life experiences, perspectives, beliefs, and values. We honor, respect, and celebrate all differences, both visible and invisible, and are committed to recruiting, retaining, and promoting individuals who have historically been underrepresented in the practice of law and professional careers.