



Maryland Attorney General's
COVID-19 Access to Justice Task Force

AGENDA

**Life & Health Planning Committee
Community Outreach Subcommittee Meeting
July 28, 2020 Meeting**

Item	Subject	Time Allotted	Notes
•	Call to Order, Introductions and Approval of Agenda	5 minutes - JY	<p>Subcommittee facilitator Josie Yuzuik called the meeting to order.</p> <p>Josie then had the subcommittee members introduce themselves.</p> <p>Attendees present at the beginning of the meeting included:</p> <ol style="list-style-type: none">1. Subcommittee facilitator Josie Yuzuik, Assistant Attorney General2. Rexanah Wyse, Chief of Staff, U.S. Interagency Council on Homelessness3. C.P. Hoffman, Legal Director, FreeState Justice4. Committee Co-Chair Juliana Bell, Assistant Attorney General5. Committee Co-Chair Danielle Cruttenden, Private Attorney, Outgoing chair, MSBA Estates & Trusts Section6. Rena Shah, Director, MSBA Access to Justice Commission, A2J Task Force Vice Chair7. Shelby McCloskey, Law Clerk, University of Maryland, School of Law

			8. Del. Terry Hill, Gov't Ops. Subcommittee, practicing physician 9. Roberto Veloso, Private Practice 10. Meredith Lathbury Girard, Managing Attorney, Mid-Shore Pro Bono 11. Amy Petkovsek, Director of Advocacy for Training and Pro Bono, Maryland Legal Aid 12. Jade McClary, Staff Attorney, Pro Bono Resource Center of Maryland
•	Review of July 17 Community Outreach Subcommittee Meeting Minutes	5 minutes - JY	Josie asked if there were any comments to or concerns with last week's minutes. *No comments were made.
•	Outline Goal of Today's Community Outreach Subcommittee	5 minutes – JY	Josie discussed the goals of today's meeting. <ol style="list-style-type: none"> 1. Continue identifying communities who are missing from the conversation. 2. Determine how the subcommittee can further the goals of the full Committee. 3. Flesh out the listening session idea. 4. Create questions to elicit feedback from the community. Goals of Subcommittee: <ol style="list-style-type: none"> 1. Identify gaps in end of life and health planning/ probate issues that could be addressed by Legislature; present to committee as a whole for full group discussion. 2. Develop ideas for outreach events to reach various community audiences digital/non-digital (seniors, various essential workers via unions, etc., first responders) to be implemented via the communication committee in conjunction with the OAG communication committee.
•	Update from the Task Force's Public Awareness & Community Engagement Committee ("PACE")-town halls are being talked about at the back of the Task Force to distribute materials and resources.	5 minutes –JY	Josie discussed the information Brenda Gruss, the liaison to the Communications Committee, learned regarding the listening sessions. The larger Committee is planning on doing Town Halls to distribute resource material and information on the work of the Task Force. Josie explained that last meeting we discussed the issue of meeting fatigue and not wanting to engage the same audiences over and over. Josie stated that we would need to rethink the listening session in order to avoid said issue.

<ul style="list-style-type: none"> • 	<p>Rethink listening sessions to take a different form-perhaps meeting with PACE Committee members alongside community members</p>	<p>15 minutes –JY</p>	<p>Josie invited the subcommittee members to provide feedback on how we should rethink the listening sessions to use existing persons on the PACE Committee since many members are already connected. Comments from members;</p> <ul style="list-style-type: none"> • Interviews • Create a survey to send to different communities to get feedback on the barriers they have encountered. <ul style="list-style-type: none"> ○ Doesn't work in communities that don't have access to technology. , ○ Have members on the Task Force (religious leaders, health care providers, etc) send out the survey to their communities. ○ Team up with other Committees on the Task Force to create one survey. ○ Survey would need to be in multiple languages. • What entities (legal and non-legal) are the groups that are connecting with people that can help get our message out there? <ul style="list-style-type: none"> ○ Faith leaders- Churches and synagogues. Could have them make announcements during their services about the importance of life planning and pass along the questions from the subcommittee. ○ Community groups sororities and fraternities in the African-American Community for instance who sponsored expungement fairs to get the information out. ○ Healthcare providers ○ Committee members' newsletters ○ Women shelters and family shelters. team up with other committees subcommittees etcetera were also talking about surveys and I know there are other committees talking about surveys also, then we could combine all of our questions into one like covid-19 legal needs survey. Other than Try to get like, you know people to do a thousand different surveys. ○ Social media. Facebook is currently being used to reach the Latino community.
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<ul style="list-style-type: none"> ● 	<p>Develop questions and statements on feedback needed from communities</p>	<p>20 minutes –JY</p>	<p>Josie then invited the subcommittee members to come up with the questions that would be used to gather information from the different communities.</p> <ol style="list-style-type: none"> 1. Where are you currently receiving information and resources about estate planning or financial planning, if at all? 2. Who is a trusted resource for you to discuss end-of-life planning with or get information from? 3. Do you know what estate planning is? 4. Do you or your family have tools in place for when you transition to the next life? 5. How has covid-19 changed your concerns on making plans for end-of-life and after your death?

			<ol style="list-style-type: none"> 6. What barriers are you facing when seeking access to end-of-life resources? 7. Do you think you need to partake in estate planning? If no, why? <ol style="list-style-type: none"> a. List options 8. Do you feel like you could benefit from more education about the legal issues that your family will have to deal with when you pass on? 9. Health care providers- What have you seen as far as family members who come prepared to make decisions like intubation compared to orobator who are not prepared? 10. Have you ever been in a position to make a healthcare decision for your parent or grandparent? If yes, did you feel prepared? What do you think you would have needed before then? 11. Younger audience- Do you think life planning is only for people above a certain age? 12. Do you want to have control over what would happen to your child? Have people focus on Wills, even if it's just to name a guardian. 13. What does probate mean? 14. Is it important to you to try and avoid dealing with legal documents? If yes, why? <ol style="list-style-type: none"> a. List options (intimidating, necessary, costly, etc) 15. What's the hardest barrier you encountered when someone you knew passed away? What was the hardest thing about that process? 16. During the pandemic, were you able to talk with your loved ones while they were in the hospital? What did you do about that? Who did you seek help from? 17. Have you recently had somebody in your family or a good friend pass? If yes, list what happened next questions (hospital, belongings, etc.) <p>Comments from subcommittee members;</p> <ul style="list-style-type: none"> • Make sure questions are specific enough so that we can obtain the feedback we need, but also open-ended in a way that allows people to tell their story.
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7.	Set Next Meeting Time and Date and Adjourn	5 minutes - JY	<p>Josie thanked everyone for their participation throughout today's meeting and asked if anyone had any other questions or comments before we adjourn and set next week's meeting time? *No additional comments were added. The subcommittee is meeting every other week so the next meeting will be August 11th at 9am.</p>

Guide:

JY = Josie Yuzuik