

Charity Request Form
Application for Charities to Raise Funds or
Solicit Donations on the Premises

You must get approval to raise funds or seek donations in my business. Complete this form to request approval. Please attach brochures or other materials about your organization to help us make a decision. After considering your request, we will contact you.

Date of application _____

About the Organization

Name of organization _____

Address _____

City _____ State _____ ZIP _____

Phone number _____

Email _____

Website _____

Federal EIN _____

Is this a 501(c)(3) organization? [] Yes [] No

How long has the organization been in operation? _____

Is the organization in compliance with all filing requirements of the Internal Revenue Service and the state regulators? [] Yes [] No

Purpose of organization

About You

Your name _____

Do you reside in this state? [] Yes [] No

How can we contact you? Email _____ Phone _____

Do you have the charity's permission to solicit donations on its behalf? Yes No

Name and contact information of the person at the charity who approved this solicitation.

Name _____

Email _____ Phone _____

About Your Request

What date(s) would you like to raise funds on the premises? _____

What time of day? Morning Afternoon Evening

Have you previously had a fundraiser at our location? Yes No

What type of activity will you conduct? (Will you set up a table or other equipment? Will you hand out leaflets or brochures? How many people will be involved? Will you collect cash? Will you sell food or other items? If so, what will you sell?) Please provide a detailed description.

How will the cash or other donations be safeguarded?

How will you deliver donations you collect to the charity?

Thank you! We will get back to you soon.