

## **PIACB Conference Call – September 15, 2017 2:00**

### **Participating in the call**

#### *Board and Board staff:*

John H. West, III, Chair  
Darren S. Wigfield  
René Swafford  
Larry Effingham  
Karen Federman Henry, Board Counsel  
Janice Clark, Board Administrator

#### *Members of the public:*

Chris Eddings, Former Board Member  
Vicky Wash, Baltimore County Office of Law  
Dawn O’Croinin, Office of the Attorney  
Kent Hammond, Anne Arundel County Office of Law

### **Call to order and welcoming remarks**

The Board Chair called the meeting to order at 2:12 a.m. The Board Chair invited the Board members and members of the public joining the call to identify themselves.

### **Discussion of Annual Report**

The Board convened the call to discuss the 2<sup>nd</sup> Annual Report of the Compliance Board and the minutes of the annual meeting. The discussion yielded the following modifications to the draft report:

- Staff was directed to revise language on page 7 to clarify legislative changes in requirements for agencies to explain when they are excluding documents from the PIA.

Board members also thanked staff member Karen Federman Henry for her wonderful job on the report and minutes of the annual meeting. Board members also acknowledged the input of the PIA Ombudsman’s report, which was added to the Annual Report as an appendix.

Motion to approve the report as modified was made by Board member Wigfield, seconded by Board member Swafford, and unanimously approved.

### **Discussion of the Minutes of the August 9, Annual Meeting**

Board members reviewed the minutes. Board attorney Henry noted that a typographical error would be corrected on page 2. Board members did not have any additional changes to the minutes.

Motion to approve the minutes of the annual meeting with discussed changes was made by Board member Wigfield, seconded by Board member Swafford, and unanimously approved.

### **Adjournment**

The Board Chair thanked everyone for joining the call and adjourned the meeting at 2:30 p.m.