

**Public Information Act Compliance Board**  
Minutes of Conference Call Meeting  
September 26, 2016

**Participating in the call:**

*Board and Board staff:*

John H. West, III, Chair  
Christopher A. Eddings  
Deborah F. Moore-Carter  
Darren S. Wigfield  
Karen L. Federman Henry, Board Counsel

*Members of the public:*

Rebecca Snyder, Executive Director, MDDCPress  
M. J. Fluss

**Call to order and welcoming remarks**

The Board Chair called the meeting to order at 11:12 a.m. The Board Chair invited the Boardmembers and members of the public joining the call to identify themselves.

**Discussion of Annual Report**

The Board convened the call to discuss the Annual Report. The discussion yielded the following modifications to the draft report:

- revision to the description of the apparent ambiguity in the law regarding whether an agency can charge for an employee's time based on the salary paid or the salary plus the benefits an employer pays;
- revision to the consequences of varying response times;
- revision of the format for one of the sections in the report.

The Board directed staff to make the changes discussed and submit the report. A motion to approve the report as modified was made by Boardmember Wigfield, seconded by Boardmember Moore-Carter, and unanimously approved.

**Adjournment**

The Board Chair thanked everyone for joining the call and adjourned the meeting at 11:55 p.m.