



OFFICE OF THE ATTORNEY GENERAL

200 St. Paul Place

Baltimore, Maryland 21202

www.marylandattorneygeneral.gov

JOB ANNOUNCEMENT

**Assistant Attorney General
Maryland Department of Labor**

Posting Date: April 15, 2025

Closing Date: April 29, 2025

Job Title: Assistant Attorney General VI

Position Type: Regular, Full-Time

Salary: This position offers a salary range of **\$95,911 - \$140,320, with potential for advancement up to \$154,928** based on qualifications, equity, and hiring guidelines. Initial salary offers are determined by qualifications, experience, and available budget, and typically do not exceed \$140,320.

Location: Office of the Attorney General, Maryland Department of Labor
100 S. Charles Street, Tower 1, Suite 9200, Baltimore, MD 21202

Telework: A hybrid remote telework and in-office schedule option is available per applicable policies and procedures.

DESCRIPTION: The Attorney General is the chief legal officer of the State of Maryland. The Office of the Attorney General (OAG) has the general charge, supervision, and direction of the State's legal business, acting as legal advisors and representatives of the major agencies, various boards, commissions, officials, and institutions of State Government. The OAG also protects the public by civil enforcement of antitrust, civil rights, consumer protection, and securities laws and regulations and by the prosecution of organized crime, Medicaid fraud, environmental crimes, insurance fraud, state tax evasion, and other statutorily assigned matters. As Maryland's 47th Attorney General, Anthony G. Brown leads the Office with a critical focus on equity, justice, and fairness.

The Office of the Attorney General is seeking an experienced and motivated attorney to serve as Advice Counsel to the Family and Medical Leave Insurance (FAMLI) Division within the Maryland Department of Labor (MD Labor). As part of a collaborative team of 30 attorneys, this position plays a critical role in supporting the launch and administration of one of Maryland's newest and most impactful programs – the implementation of the Time to Care Act, which provides paid family and medical leave to Marylanders. The position is housed within a dynamic legal unit that supports multiple MD Labor divisions, including financial regulation, unemployment insurance, workforce development, occupational and professional

licensing, and labor and industry. This is an exciting opportunity to shape the future of leave and benefits policy in Maryland. You'll be part of a high-impact legal team dedicated to improving the lives of working families across the state.

The selected attorney will serve as the primary legal advisor to the FAMLI Division, offering both day-to-day and formal legal guidance to the Assistant Secretary and senior leadership. This role is well-suited for someone who excels at the intersection of public policy, administrative law, and social impact. Key responsibilities include interpreting and advising on State and federal laws, such as the Time to Care Act and the Family and Medical Leave Act (FMLA), and reviewing and drafting regulations, policies, and legislation that affect the FAMLI program. The attorney will also provide legal counsel on issues involving ERISA and tax law, particularly where they intersect with program eligibility, financing, and administration. Additional duties include supporting the Division on procurement matters, grants, data-sharing agreements, and contracts by reviewing, negotiating, and drafting legally sufficient documents. The attorney will assist with Public Information Act (PIA) requests, inter-agency memoranda of understanding (MOUs), and respond to inquiries from stakeholders, claimants, and employers. Collaboration with fellow Assistant Attorneys General (AAGs) across the Office is essential, particularly on legal issues involving public benefits, employment law, and administrative compliance. The attorney will also represent the Division in both internal and external workgroups and contribute to broader legal initiatives within the Office.

EXPERIENCE: The ideal candidate will have at least five years of legal experience, with a demonstrated ability to manage complex legal issues independently and efficiently. Strong legal research, writing, and analytical skills are essential, as is the ability to respond swiftly and thoughtfully to client needs in a fast-paced environment. Candidates must be admitted to the Maryland Bar (or be eligible for admission by waiver).

Successful candidates will also possess excellent organizational skills and a collaborative mindset, with the ability to work constructively across divisions, agencies, and stakeholder groups. While not required, subject matter expertise in paid and unpaid leave laws (including multi-jurisdictional programs), FMLA, ERISA, tax law, employment law, and State procurement will be considered a significant asset. A willingness to expand into new and evolving areas of law is highly valued.

SUBMISSION: Interested persons should send a cover letter, resume, writing sample, and a list of three references via e-mail to Leza Griffith, Deputy Principal Counsel, at Leza.Griffith1@maryland.gov **by the close of business on April 29, 2025. Please write "AAG (Advice/Counsel) FAMLI Division" in the subject line of the email.**

EMPLOYMENT BENEFITS FOR REGULAR POSITIONS: The successful candidate will be eligible for subsidized health benefits (medical, prescription, dental and vision coverage) and life insurance; leave, including annual (vacation), personal, sick, and paid parental leave; and will be eligible for participation in a contributory defined benefit pension plan in which they are vested after ten years. State employees are eligible to participate in two supplemental retirement plans: the 457 Deferred Compensation Plan and the 401(k) Savings and Investment Plan. The State also offers a free mass transit benefit for local bus and express bus services.

EQUAL OPPORTUNITY EMPLOYER: The OAG is an equal opportunity employer that encourages all interested persons to apply regardless of race, color, religion or belief, ancestry, national origin, age, marital status, sexual orientation, gender identity and/or expression, disability, pregnancy, family or parental status, veteran status, genetic information, or any protected category prohibited by local, state or federal laws.

COMMITMENT TO DIVERSITY, EQUITY, INCLUSION, AND BELONGING: The Office of the Attorney General views equity, diversity, inclusion, and belonging as the pathway to achieving professional excellence and fostering and maintaining a culture where every employee can thrive. We strive to create a community that draws upon the best pool of talent to unify excellence and diversity while fully embracing individuals from varied backgrounds, cultures, races, identities, life experiences, perspectives, beliefs, and values. We honor, respect, and celebrate all differences, both visible and invisible, and are committed to recruiting, retaining, and promoting individuals who have historically been underrepresented in the practice of law and professional careers.