



**OFFICE OF THE ATTORNEY GENERAL**

**200 St. Paul Place  
Baltimore, Maryland 21202  
[www.marylandattorneygeneral.gov](http://www.marylandattorneygeneral.gov)**

**JOB ANNOUNCEMENT**

**Contractual Actuary  
(Program Manager Sr II)  
People's Insurance Counsel**

**Posting Date:** May 8, 2024

**Closing Date:** May 23, 2024

**Job Title:** Actuary

**Position Type:** Contractual Full Time

**Salary:** \$45.81 - \$73.79/hour. The Salary range is based on multitude of factors including applicable personnel rules, regulations, and policies.

**Location:** Office of the Attorney General, People's Insurance Counsel  
200 St. Paul Street Baltimore, MD 21202

**Telework:** A hybrid remote telework and in-office schedule option is available per applicable policies and procedures.

**DESCRIPTION:** The Attorney General is the chief legal officer of the State of Maryland. The Office of the Attorney General (OAG) has the general charge, supervision, and direction of the State's legal business, acting as legal advisors and representatives of the major agencies, various boards, commissions, officials, and institutions of State Government. The OAG also protects the public by civil enforcement of antitrust, civil rights, consumer protection, and securities laws and regulations and by the prosecution of organized crime, Medicaid fraud, environmental crimes, insurance fraud, state tax evasion, and other statutorily assigned matters. As Maryland's 47th Attorney General, Anthony G. Brown leads the Office with a critical focus on equity, justice, and fairness.

The Office of the Attorney General is seeking applicants for the position of contractual Actuary for the People's Insurance Counsel (PICD). The duties of PICD include the evaluation of all medical professional liability insurance and homeowners' insurance matters. This includes review and analysis of filings and complaints pending before the Commissioner of the Maryland Insurance Administration (MIA) to determine whether the interests of insurance consumers are affected. PICD may conduct investigations and request the Commissioner to initiate an action or proceeding to protect the interests of insurance consumers. PICD may be a party to administrative hearings and court proceedings. PICD participates in outreach to consumers.

Position responsibilities include but are not limited to review of rate filings and related filings, for its effect on Maryland consumers and for adherence to actuarial principles and compliance with federal or state statutes and regulations, provides for analysis of filings to PICD Counsel for use in rate reviews, related rule, form and underwriting guideline filings, provides reports, and if requested prepares for and participates in rate hearings. The Actuary will provide actuarial perspective and recommendations to PICD staff and management. The Actuary may be required to provide testimony

relating to the review of a filing if a hearing is held. Some review of consumer complaints, legal and industry research, review of proposed state and federal legislation, outreach, and other duties as needed. This position conducts document and database management; writing of reports, and communication with stakeholders.

**EXPERIENCE:** A bachelor's degree from an accredited four-year college or university. A minimum of 5 years of actuarial experience. Be a Fellow of the Casualty Actuarial Society (F.C.S.A.) and a member of the American Academy of Actuaries (M.A.A.A.). The ideal candidate would have knowledge of rate development methodologies in homeowners' insurance and medical professional liability insurance, coverages, and policy provisions. Knowledge of and experience in actuarial analysis of homeowners and medical professional liability insurance is strongly preferred. Strong verbal and written skills preferred. Familiarity with the use of catastrophe models in property insurance ratemaking preferred.

**Requirement Upon Hire:** As of the date of hire, the hired contractual employee may not hold an official relationship to or have any pecuniary interest in an insurer, insurance agency, or insurance transaction other than as a policyholder or claimant under a policy.

**SUBMISSION:** Interested persons should submit a resume and application and supplemental questionnaire electronically through the Department of Budget and Management, Maryland State Online Employment Center at <https://jobapscloud.com/MD> by the close of business on May 23, 2024. Applicants who are subsequently invited for an interview may also be asked for a writing sample and references.

**EMPLOYMENT BENEFITS:** Contractual employees who work for an agency covered under the State Employee and Retiree Health and Welfare Benefits Program, have a current employment contract, and work 30 or more hours a week (or on average 130 hours per month) may be eligible for subsidized health benefits coverage for themselves and their dependents. As a contractual employee, you will be responsible for paying 25% of the premiums for your medical and prescription coverage, including any eligible dependents you have enrolled. The State of Maryland will subsidize the remaining 75% of the cost for these benefits. You can also elect to enroll in dental coverage, accidental death and dismemberment insurance, and life insurance, but will be responsible to pay the full premium for these benefits. Leave may be granted to a contractual employee who has worked 120 days in a 12-month period. This leave accrues at a rate of one hour for every 30 hours worked, not to exceed 40 hours per calendar year.

**EQUAL OPPORTUNITY EMPLOYER:** The OAG is an equal opportunity employer that encourages all interested persons to apply regardless of race, color, religion or belief, ancestry, national origin, age, marital status, sexual orientation, gender identity and/or expression, disability, pregnancy, family or parental status, veteran status, genetic information, or any protected category prohibited by local, state, or federal laws.

**COMMITMENT TO DIVERSITY, EQUITY, INCLUSION, AND BELONGING:** The Office of the Attorney General views equity, diversity, inclusion, and belonging as the pathway to achieving professional excellence and fostering and maintaining a culture where every employee can thrive. We strive to create a community that draws upon the best pool of talent to unify excellence and diversity while fully embracing individuals from varied backgrounds, cultures, races, identities, life experiences, perspectives, beliefs, and values. We honor, respect, and celebrate all differences, both visible and invisible, and are committed to recruiting, retaining, and promoting individuals who have historically been underrepresented in the practice of law and professional careers.